

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
March 20, 2008

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, March 20, 2008, at 5:30 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 5:30 p.m. by Chairperson Biro.

Present were Directors Smart, VanderMolen, Witherell, and Biro.

Also present were Annette Allen, General Manager; Alberta Knuth, Administrative Secretary; Edna Duer, BLP Controller; Jim Bleicki, BLP Distribution Superintendent; Dan Bush, BLP Director of Production; Bill Walker, Monarch Welding & Engineering, Inc.; Jim Kaffenberger, Business Agent Boilermaker Local 169; and Chuck Maciejewski, Alstom Power.

Director Smart, supported by Director VanderMolen, moved to excuse Director Kieft from the Board meeting. The motion was unanimously approved.

Director VanderMolen, supported by Director Smart, moved to accept the consent agenda and to revise the regular agenda by adding item 4.A.9 Graycor Blasting Co., Inc., \$30,000. The motion was unanimously approved.

Director Smart, supported by Director VanderMolen, moved for approval the Minutes of the February 21, 2008 Board meeting. The motion was unanimously approved.

ACCOUNTS AND FINANCE

08-03A Director Smart, supported by Director VanderMolen, moved for approval bills in the amount of \$747,197.17 from the Operations and Maintenance Fund; bills in the amount of \$509,224.81 from the Renewal and Replacement Fund; bills in the amount of \$106,800.52 from the Transfer Fund; bills in the amount of \$651,913.77 from the Receiving Fund; and that \$8,329,000 be invested. The motion was unanimously approved.

MOTIONS AND RESOLUTIONS

08-03B Director Smart, supported by Director VanderMolen, moved for approval Purchase Requisition #8082 to California State University in the amount of \$6,000 for modeling usage data for the marginal costing Deed project. The motion was unanimously approved.

08-03C Director Smart, supported by Director VanderMolen, moved for approval Purchase Requisition #8044 to Wylie Electric Motor Service in the amount of \$7,583.79 for repair and testing of a high pressure ash pump, auxiliary cooling pump, and a vacuum filter motor for the Sims Generating Station and to waive the requirement for written bids pursuant to Purchasing Policy provision II.E.1.b (time constraints). The motion was unanimously approved.

08-03D Director Smart, supported by Director VanderMolen, moved for approval Purchase Requisition #8084 to Northern Boiler in the amount of \$15,747.60 for miscellaneous

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jobs performed under the annual maintenance contract at the Sims Generating Station. The motion was unanimously approved.

08-03E Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8100 to Mid-Continent Sales in the amount of \$7,750 to inspect and rebuild the fuel injectors and pump for the #2 engine at the Diesel Plant and to waive the requirement for written bids pursuant to Purchasing Policy provision II.E.1.a (one supplier). The motion was unanimously approved.

08-03F Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8113 to low bidder Northern Boiler in the amount of \$14,976 to retube the #2 engine heat exchanger at the Diesel Plant. The motion was unanimously approved.

08-03G Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8074 to low bidder Electrical Resources Company in the amount of \$30,227.40 for poles for the Ferrysburg upgrade project. The motion was unanimously approved.

08-03H Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8077 to low bidder Power Line Supply in the amount of \$18,119.15 for wire for the Ferrysburg project. The motion was unanimously approved.

08-03I Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8085 to low bidder Reed City Power Line Supply in the amount of \$10,625 for five poles for the river crossing phase of the Ferrysburg upgrade project. The motion was unanimously approved.

08-03J Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8086 to Power Line Supply in the amount of \$16,550.61 for 51 different materials needed for the Ferrysburg upgrade project. The motion was unanimously approved.

08-03K Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8095 to Power Line Supply in the amount of \$27,090.96 for 48 different materials needed for the Ferrysburg upgrade project. The motion was unanimously approved.

08-03L Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8103 to Kent Power in the amount of \$3,042.70 for a contract change order on the downtown project. The motion was unanimously approved.

08-03M Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8104 to low bidder Kent Power in the amount of \$341,130.52 for Pine and Third Street construction, Circuit 55 work on VanWagoner Road, and Circuit 55 work on 168th Avenue for the Ferrysburg upgrade project. The motion was unanimously approved.

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08-03N Director Smant, supported by Director VanderMolen, moved for approval Purchase Requisition #8109 to Resco in the amount of \$6,518.50 for seven different materials needed for the Ferrysburg upgrade project. The motion was unanimously approved.

08-03O Director Smant, supported by Director VanderMolen, moved to authorize the General Manager to enter into an agreement with low bidder Brookview Lawncare in the amount of \$27,797 for three years of lawn maintenance services at the BLP Service Center and Sims Generating Station. The motion was unanimously approved.

08-03P Director Smant, supported by Director Witherell, moved for approval Purchase Requisition #8028 to Ottawa County Road Commission in the amount of \$8,403.60 for additional costs incurred on the Millhouse Bayou bridge project and to waive the requirement for written quotes pursuant to Purchasing Policy provision II.E.1.d (other considerations). The motion was approved.

08-03Q Director Witherell, supported by Director VanderMolen, moved for approval Purchase Requisition #8092 to Clarence Palmer in the amount of \$10,000 for his assistance with the maintenance apprenticeship program to design and coordinate on-the-job training, technical assistance to apprentices, and to proctor apprenticeship testing at the Sims Generating Station and to waive the requirement for written sealed bids pursuant to Purchasing Policy provision II.E.1.d (other considerations). The motion was unanimously approved.

08-03R Director VanderMolen, supported by Director Witherell, moved for approval Purchase Requisition #8093 to Advanced Combustion Technology in the amount of \$90,000 for a demonstration of SNCR technology at the Sims Generating Station and to waive the requirement for written sealed bids pursuant to Purchasing Policy provision II.E.1.d (other considerations). The motion was unanimously approved.

08-03S Director Smant, supported by Director Witherell, moved for approval Purchase Requisition #8101 to Prism Analytical Technologies in the amount of \$14,490 for ammonia testing related to the SNCR demonstration at the Sims Generating Station and to waive the requirement for written sealed bids pursuant to Purchasing Policy provision II.E.1.d (other considerations). The motion was unanimously approved.

08-03T Director Witherell, supported by Director Smant, moved to reject all Primary Superheater Boiler Tube Installation Project bids received on March 10, 2008 and to include this project as part of the annual maintenance contract for the Sims Generating Station to be bid in June 2008. The motion was unanimously approved.

08-03U Director Smant, supported by Director Witherell, moved to approve capital funding levels of 90% of depreciation for 2009-2010 and 75% of depreciation starting in 2011 and beyond. The motion was unanimously approved.

08-03V Director Smant, supported by Director Witherell, moved for approval the Succession Plan Policy as presented. The motion was unanimously approved.

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08-03W Director VanderMolen, supported by Director Smant, moved to authorize the General Manager to increase general employees' salaries with equity adjustments up to \$12,000 and performance increases of 3.5%. The motion was unanimously approved.

08-03X Director Witherell, supported by Director VanderMolen, moved to approve up to \$30,000 to Graycor Blasting Co., Inc. for clearing a slag blockage at the Sims Generating Station. The motion was unanimously approved.

08-03Y Director Witherell, supported by Director VanderMolen, moved to enter into closed session for the purposes of performing a periodic personnel evaluation of a public officer. In a roll call vote of the Board, those in favor: Directors Smant, VanderMolen, Witherell, and Biros; those opposed: none; excused: Director Kieft; absent: none; abstentions: none. The motion was unanimously approved.

08-03Z Director Smant, supported by Director VanderMolen, moved to adjourn the closed session and reenter open session. In a roll call vote of the Board, those in favor: Directors Smant, VanderMolen, Witherell, and Biros; those opposed: none; excused: Director Kieft; absent: none; abstentions: none. The motion was unanimously approved.

At 7:58 p.m. by motion of Director Witherell, supported by Director VanderMolen, the March 20, 2008 Board meeting was adjourned.

Respectfully submitted,

Annette Allen
Secretary to the Board
(By Alberta Knuth)

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