

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
September 17, 2009

A regularly scheduled meeting of the Grand Haven Board of Light and Power was held on Thursday, September 17, at 4:00 p.m. at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan.

The meeting was called to order at 4:00 p.m. by Chairperson Biros.

Present were Directors Biros, Smant, VanderMolen, and Witherell.

Also present were Annette Allen, General Manager; Alberta Knuth, Administrative Secretary; Kristin Kratt, Accounting & Customer Service Supervisor; Greg LaPres, Rehmann Robson; John Naser, Grand Haven City Council member; and Tricia Bernhard, Grand Haven resident.

Director Witherell, supported by Director Smant, moved to excuse Director Kieft from the Board meeting. The motion was unanimously approved.

Director Witherell, supported by Director Smant, moved to accept the consent agenda and amend the regular agenda by adding item 8. Closed Session. The motion was unanimously approved.

09-09A Director Smant, supported by Director Witherell, moved to accept the audit report as presented. The motion was unanimously approved.

Director Witherell, supported by Director VanderMolen, moved for approval of the Minutes of the August 20, 2009 Board meeting and Minutes of the September 3, 2009 Board work session. The motion was unanimously approved.

ACCOUNTS AND FINANCE

09-09B Director Witherell, supported by Director VanderMolen, moved for approval of the bills in the amount of \$1,092,086.53 from the Operations and Maintenance Fund; bills in the amount of \$48,948.61 from the Renewal and Replacement Fund; bills in the amount of \$134,491.23 from the Transfer Fund; bills in the amount of \$651,014.00 from the Receiving Fund; and that \$16,287,000.00 be invested. The motion was unanimously approved.

MOTIONS AND RESOLUTIONS

09-09C Director Witherell, supported by Director VanderMolen, moved for approval of Purchase Requisition #9098 to Emerald Tool Inc. in the amount of \$15,453 for scrubber module mixers. The motion was unanimously approved.

09-09D Director Witherell, supported by Director VanderMolen, moved for approval of Purchase Requisition #9099 to Coldwater Board of Public Utilities in the amount of \$9,885.71

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for August storm outage assistance and to waive the requirement for written quotes pursuant to Purchasing Policy provision II.E.1.b (time constraints). The motion was unanimously approved.

09-09E Director Witherell, supported by Director VanderMolen, moved for approval of Purchase Requisition #9104 to Emerald Tool Inc. in the amount of \$6,939 for module mixer repair. The motion was unanimously approved.

09-09F Director Witherell, supported by Director VanderMolen, moved for approval of Purchase Requisition #9112 to Valve Reconditioning Service in the amount of \$12,250 for valve repair. The motion was unanimously approved.

09-09G Director Witherell, supported by Director VanderMolen, moved for approval of Purchase Requisition #9113 to Wolverine Tractor in the amount of \$5,333.32 for rental of a dozer. The motion was unanimously approved.

09-09H Director Witherell, supported by Director VanderMolen, moved for approval of Purchase Requisition #9119 to Altec Industries, Inc. in the amount of \$6,360.03 for truck repair and to waive the requirement for written quotes pursuant to Purchasing Policy provision II.E.1.a (one supplier). The motion was unanimously approved.

09-09I Director Witherell, supported by Director VanderMolen, moved for approval contracting with Vander Lee Construction & Snowplowing for snow removal requirements for the 2009-2010 plowing season. The motion was unanimously approved.

09-09J Director Witherell, supported by Director Smart, moved for approval the implementation of the Renewable Portfolio Standard Surcharge effective November 1, 2009 as attached. The motion was unanimously approved.

09-09K Director Smart, supported by Director VanderMolen, moved for approval the adoption of the revised Billing and Payment Standards Policy, the new Residential Shutoff Policy, and the new Non-Residential Shutoff Policy effective November 1, 2009 as attached. The motion was unanimously approved.

09-09L Director Witherell, supported by Director VanderMolen, moved to enter into closed session pursuant to Section 8(h) of the Open Meetings Act to consider written communications protected by the attorney-client privilege and exempt from disclosure under Section 13(1)(h) of the Freedom of Information Act. In a roll call vote of the Board, those in favor: Directors Biros, Smart, VanderMolen, and Witherell; those opposed: none; abstentions: none; excused: Director Kieft. The motion was unanimously approved.

09-09M Director Smart, supported by Director VanderMolen, moved to adjourn the closed session and reenter open session. The motion was unanimously approved.

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At 6:08 p.m. by motion of Director Witherell, supported by Director VanderMolen, the September 17, 2009 Board meeting was adjourned.

Respectfully submitted,

Renee Molyneux
Secretary to the Board
(By Alberta Knuth)

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Attachments